

# PILGRIM AREA COLLABORATIVE

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*Maureen E. Gaughan, Ed.D., Executive Director*

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*Carver, Duxbury, Halifax, Kingston, Marshfield, Middleborough, Pembroke, Plymouth, Plympton, Stoughton, Silver Lake Regional, Whitman-Hanson Regional*

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## Operating Committee

Monday, September 19, 2011

**Represented:** Bruce Cole, Duxbury; Sue Dupuis, Marshfield; Mike Murphy, Pembroke; Ellen Sugita, Plymouth; and Heather Tucker, Stoughton. PAC Representatives: Maureen Gaughan, Executive Director; Cheryl Jacques, PA Program Director; Leslie Erikson, Elementary Program Coordinator; and Jamie Sousa, PACES Sr. Staff

**Not Represented:** Carver, Middleboro, SLRSD, WHRSD

### Meeting Minutes

- I. Introduction new members & PAC Leadership Team: *Welcome to Mike Malone, Pembroke Public Schools*
- II. Review of PAC programs
  - a. *Program Updates were provided. The TIPS program has been successful and is scheduled to begin again in October. Registration is open. Student referral packets should be sent to Cathie Sheldon.*
  - b. *Discussion was held regarding the need for extended day services. Various levels were discussed: Academic Extended Day, Recreational, and Vacation Camps. This need is identified in the Strategic Plan Action Plan under Organizational Development. Maureen and Jamie have been working on a grant proposal to fund start up costs for parent funded recreational programs. Concerns were raised regarding this topic. The committee agreed to go forward with the development of one after school class.*
- III. Strategic Plan Action Plan
  - a. *The Board approved action plan was reviewed. The Operating Committee is identified under the focus areas of Organizational Development and Informational Network.*
- IV. 274 Grant. How can we help? *PAC is assisting member districts with consultation and professional development in the following areas: assessment, social skills, and assistive technology.*
- V. Reschedule October meeting: *Due to a conflict with the MOEC general meeting, the October 17 Operating Committee meeting has been rescheduled to November 7. The November 21 meeting may be rescheduled to a time in December. Further rescheduling will be confirmed at the November 7 meeting.*
- VI. OPEN: Surplus items: *PAC has materials in storage on the second floor of Hatch. Member districts are welcome to these items.*